

COPIER OPERATOR

Fast paced production environment seeking individuals with professional appearance and positive attitude. Flexible hours required. Must be able to multitask. Basic computer knowledge required to include Adobe Acrobat and Other Office Suite Software. Duties include High Volume B&W and Color copying, Large Format B&W, Binding, Legal Copying and Scanning, Large Format Color Plotting and Finishing. Salary range to start between \$8.00 to \$10.00 per hour.

OUTSIDE SALES REPRESENTATIVE

Seeking experienced Sales Professional with proven track record of success in B2B sales. Cold Calling and appointment setting will be required. Professional Appearance and positive attitude required. Understanding that sales is a process, not an event, is essential as a chosen professional will be responsible for finding, developing and maintaining client relationships. Salary 350.00 to 500.00 per week PLUS commissions.